



অসম চৰকাৰ

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :: BAJALI
MADAN RAUTA NAGAR, PATHSALA.
E-mail: dcbajali@gmail.com Tel: 03666-296999

No. BJDV-106/2024/PE/28 /5250

Dated: 21/12/24

SHORT NOTICE TENDER

Sealed Tenders, affixing non-refundable court fee stamps of Rs.8.25 (Rupees eight and paise twenty-five) only are invited from intending suppliers/firms for supply of Voting Compartments as per specification provided by the ASEC in connection with the ensuing Panchayat election 2024-25, subject to fulfillment of terms & conditions as mentioned below. Tenders will be received up to **02:30 P.M. of 30-12-2024** and will be opened on the same day i.e. **30-12-2024 at 03:00 P.M.** in the Office Chamber of the District Development Commissioner, Bajali in presence of bidders or their authorized representatives.

Specification:-


1. The Voting Compartment (VC) shall be in three folds, each fold having dimension of 24" x 24" x 30" (length x width x height).
2. The Voting Compartment shall be made only of corrugated plastic sheet (flex-board) of steel grey colour, which is opaque and reusable.
3. All the three sides of the Voting Compartments shall be printed in white script on Black surface.
4. The diameter of the logo of Assam State Election Commission should be 1ft.
5. The stability of the Voting Compartments has to be ensured by the successful bidders.

Terms & Conditions-

1. Rate should be quoted including GST and other taxes and valid for a period of one year from the date of opening of the tenders/quotations. Financial Bid should be as per the proforma as mentioned at Point No. 13.
2. Bidder (s) must have the capacity to supply the item immediately considering the urgency of elections.
3. Payment is subject to satisfactory completion of the job. No advance payment will be made for the job.
4. Each firm shall submit photocopies of GST registration certificate, up-to-date trade license (valid till 01-03-2025), valid PAN Card, previous experience, if any along with tender paper.
5. The work may be allotted to one or more than one firms/suppliers depending upon the urgency of the work.
6. Preference will be given to bidders with previous experience of supply.
7. And any other conditions as deemed to be just, fit and proper at any point of time.
8. Quality and specifications of the article shall be fixed by the office of the undersigned.
9. Authority reserves the right to accept or reject any or all quotations without assigning reasons thereof. In this regard, the decision of the Tender Committee will be final.
10. Payment against bills for supplied item will be considered for payment subject to availability of fund.
11. The payment against bills will be made through Bank A/C only. Hence, the suppliers should have operational Bank A/C in the name of the firm/bidder.
12. If the last date of filing quotations falls on Govt. holiday, then the same will be extended to next working day.

13. The financial bid should be as per the following proforma:

Name of item	Specification	Total Price (per VC) including taxes
Voting Compartment (VC)	24"x24"x30" (length x width x height)	



District Dev. Commissioner,
Bajali

Dated- 21/12/24

Memo No: - BJDV-106/2024/PE/28 / 5250 - A

Copy to:-

1. The Commissioner, Panchayat & Rural Development Department, Panjabari, Juripar, Guwahati-781037 for kind information.
2. The Secretary, Assam State Election Commission, Dispur, Guwahati-781006 for kind information.
3. The Chief Executive Officer, Bajali Zilla Parishad, Bajali for information.
4. The Addl. District Commissioner (Election), Bajali for information and necessary action.
5. The Finance & Accounts Officer, DC's Office, Bajali for information.
- ✓ 6. The ADIO, NIC, Barpeta for information and necessary action. He is requested to upload in Bajali District web portal of this Short Tender Notice.
7. The DI&PRO, (i/c Bajali) for wide publicity of this Short Tender Notice.
8. Notice Board.


District Dev. Commissioner,
Bajali