



অসম চৰকাৰ

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER ::: BAJALI
MADAN RAUTA NAGAR, PATHSALA.
E-mail: debajali@gmail.com Tel: 03666-296999

No. BJDV-106/2024/PE/33 / 5253


Dated: 21/12/24

SHORT NOTICE TENDER

Scaled Tenders, affixing non-refundable court fee stamps of Rs.8.25 (Rupees eight and paise twenty-five) only are invited from Govt. registered Printing Presses/firms for printing works (forms & covers) as specified in Annexure-A in connection with the ensuing Panchayat election 2024-25, subject to fulfillment of terms & conditions as mentioned below. Tenders will be received up to 02:30 P.M. of 30-12-2024 and will be opened on the same day i.e. 30-12-2024 at 03:00 P.M. in the Office Chamber of the District Development Commissioner, Bajali in presence of bidders or their authorized representatives.

Terms & Conditions-

1. Rate should be quoted including GST and other taxes and valid for a period of one year from the date of opening of the tenders/quotations.
2. Bidder(s) must have the capacity to supply the item immediately considering the urgency of elections.
3. Payment is subject to satisfactory completion of the job. No advance payment will be made for the job.
4. Each firm shall submit photocopies of GST registration certificate, photocopy of firm registration certificate, up-to-date trade license (valid till 01-03-2025), valid PAN Card, previous experience, if any along with tender paper.
5. The work may be allotted to one or more than one firms/suppliers depending upon the urgency of the work.
6. Preference will be given to bidders with previous experience of supply.
7. And any other conditions as deemed to be just, fit and proper at any point of time.
8. Authority reserves the right to accept or reject any or all quotations without assigning reasons thereof. In this regard, the decision of the Tender Committee will be final.
9. Payment against bills for supplied item will be considered for payment subject to availability of fund.
10. The payment against bills will be made through Bank A/C only. Hence, the suppliers should have operational Bank A/C in the name of the firm/bidder.
11. If the last date of filing quotations falls on Govt. holiday, then the same will be extended to next working day



District Dev. Commissioner,
Bajali

Dated- 21/12/24

Memo No: - BJDV-106/2024/PE/33 / 5253 - A

Copy to:-

1. The Commissioner, Panchayat & Rural Development Department, Panjabari, Juripar, Guwahati-781037 for kind information.
2. The Secretary, Assam State Election Commission, Dispur, Guwahati-781006 for kind information.
3. The Chief Executive Officer, Bajali Zilla Parishad, Bajali for information.
4. The Addl. District Commissioner (Election), Bajali for information and necessary action.
5. The Finance & Accounts Officer, DC's Office, Bajali for information.
6. The ADIO, NIC, Barpeta for information and necessary action. He is requested to upload in Bajali District web portal of this Short Tender Notice.
7. The DI&PRO, (i/c Bajali) for wide publicity of this Short Tender Notice.
8. Notice Board.


District Dev. Commissioner,
Bajali

Printing of Forms with white paper of good quality

SI No	Printing work	Printing rate inclusive of all taxes	
		Per one hundred	Per one thousand
1	DFC Paper (one side)		
2	DFC Paper (both side)		
3	FC Paper full size (one side)		
4	FC Paper full size (both side)		
5	FC Paper half size (one side)		
6	FC Paper half size (both side)		
7	FC Paper 1/4size (one side)		
8	FC Paper 1/4 size (both side)		
9	Poster (one side)		
10	Entry Pass/Gate Pass/Identity Card (one side)		
11	Address Tag with Eyelet fitting (one side)		
12	Pamphlets (one side)		
13	Label for Ballot Box(one side)		
14	Money Receipt Book containing 50 pages with numbering		

Printing of cover with Paper

SI No	Printing work	Printing rate inclusive of all taxes	
		Per one hundred	Per one thousand
1	28cm x 13cm		
2	31cm x 16cm		
3	33cm x 18cm		
4	38cm x 30cm		
5	42cm x 32cm		


 District Dev. Commissioner,
 Bajali