

GOVERNMENT OF ASSAM
OFFICE OF THE SUB DIVISIONAL OFFICER (CIVIL):: BAJALI
MADAN RAUTA NAGAR, PATHSALA.
E-mail: dcbajali@gmail.com Tel: 03666-296999

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE MEETING,
BAJALI

HELD ON 29/05/2023 AT 11.00 AM AT THE CONFERENCE HALL OF OFFICE OF THE SUB-DIVISIONAL OFFICER (CIVIL), BAJALI.

List of members present in Annexure – I

The meeting was presided over by SriPradeep Kumar Dwivedi, IAS, Addl. Deputy Commissioner (i/c), Bajali and welcomed all the members present.

After a brief interactive session with all Addl. Deputy Commissioners and all the members, the house started discussion on the rank and position of the Sub-Division in various performance indicators in the Lower Assam Group of districts in the Deputy Commissioners' Conference held in Tinsukia from 15th to 17th May, 2023. Following instructions were issued thereafter:

1. **PHED** will complete formation of Water User Committees for all the remaining JJM schemes within next 10 (ten) days. PHED and P&RD will coordinate with each other and sort out the issues arising in completing the MMCF and CMCF of the district. Joint efforts be made by PHED and P&RD for achieving ODF Plus status under SBM (G).
2. **The Agriculture Department** was asked to explain the poor performance in PMKISAN, PMFBY and millet production. The DAO provided some confusing data on area under millet production and PMKISAN progress. **The Chairman directed that the matter may be informed to the Director, Agriculture.** The DAO assured that performance on PMKISAN and PMFBY will improve and they will achieve the target assigned for F.Y 2023-14. Further, they will prepare Plan of Action to increase farmers' registration and submit the list of farmers met by each ADO daily to the ADC (Agriculture).
3. **Health Department** will do an area-wise/ village-wise analysis of institutional delivery Vs. Total Delivery and submit to the undersigned within one week. JDHS will do a **referral audit** of all cases referred from MPHC to SDCH & Medical College and submit a report to the undersigned. Health Department should achieve 100% e-KYC of **PMJAY** & 100% adoption of patients under **NIKSHAY Mitra**.
4. **Education Department:** Inspector of Schools/ DEEO will identify 50 worst performing schools in the Gunotsav 2023 which will be adopted by the Senior Administrative Officers of the Sub-Division and they will ensure delivery of quality education and remedial classes in those schools. **IS/DEEO** will draw up strategy for improvement of quality of students and explore ways to provide **Report Cards** to the students. He will arrange meeting of mentors and mentees under Project **Aarohan** atleast once in a month and also for meeting the ADC (i/c) who is the Chief Mentor. **Nipun Block** will be identified and necessary action be taken in this regard. The meeting suggested that Bajali Education Block be taken as Nipun Block. **IS/DEEO** will also ensure cleanliness of toilets & functionality of JJM schemes be done through SMDC from the School maintenance fund.
5. **The DFO, Social Forestry** will take necessary awareness measures to identify potential land and people for **Agroforestry** purpose in courtyard/backyards.
6. The minutes of three **Coordination meeting** amongst the livelihood departments as per decision of last DDC meeting were discussed. Assistant

Director of Handloom & Textiles will identify and select GP wise cluster based as well as individual production units for setting up of production centres and submit the list before the next DDC Meeting. All HODs are directed to procure *Gamusas* under Handloom & Textiles Department for all official programmes, functions, meetings etc.

7. A coordination meeting with all Banks should be convened within 10(Ten) working days to redress issues relating to various loans/financial assistance with livelihood departments viz. Sericulture, Agriculture, Handloom & Textiles, DICC, ASRLM, NABARD etc.
8. **LDM** is directed to convene quarterly DLC meetings of Bankers for Bajali Subdivision immediately.
9. **DPM ASRLM & District Veterinary** Officer will make a joint assessment of Pig population in Bajali Subdivision and submit report before the next DDC Meeting.
10. **DSWO(Women & Child Development)** will identify 10(Ten) AWCs with poorest infrastructure and submit the list to the undersigned. She will also ensure that each AWC is visited at least once in a week by the concerned Supervisor and strictly monitor the AWC opening time and door-to-door visit by AW Helper.
11. **Panchayat & Rural Development: BDOs** shall earmark atleast 25% of GP Fund for renovation/maintenance of two schools, two AWCs and one raised platform in Action Plan of each GP under 15th FC. BDOs shall prompt reporting of Child Marriage by GP Secretaries. BDOs will submit status report on Public Utilization of community managed toilets and inspection report of CMCF,MMCF & CMSCs within 1(One) week.
12. All works department will ensure that **Forest Royalty** in capital works is deducted.

After threadbare discussion and review of all other departments the Addl. Deputy Commissioner i/c, Bajali urged all departmental heads to have co-ordination among all the line departments for successful implementation of all developmental schemes and requested all the members to bring any difficulties or untoward condition to the notice of Administration for smooth disposal of the works.

The meeting ended with a vote of thanks from the Chair.

Addl. Deputy Commissioner (i/c),
Bajali

Memo No. TND-27/19/2023-DEV-BAJ/E-66987

Dated.- 07/06/2023

Copy forwarded for kind information to:

1. The Staff Officer to Chief Secretary, Assam for kind appraisal of CS, Assam, Dispur, Ghy-06
2. The Secretary to the Govt. of Assam Transformation & Development Department, Dispur, Ghy-06.
3. The Special officer to Commissioner, Lower Assam Division, Panbazar, Ghy - 01.
4. The P.S to Hon'ble Minister Ranjeet Kumar Dass, Minister of P&RD, L&E, F&CS, GAD etc. Departments.
5. The Deputy Commissioner, Barpeta.
6. The Circle Officer, Bajali & Sarupeta Revenue Circle
7. Sri Bhuban Ch. Deka, Chief of Division, T&D Dept., H.Q, Dispur, Guwahati-

I/30512/2023

06

8. The BDO, Bajali & Bhawanipur Development Block.
9. Sri Raja Basfor, Research Assistant, T&D Dept., H.Q, Dispur, Guwahati- 06
10. All Members present in the DDC meeting.
11. Office file.

e-signed.
Addl. Deputy Commissioner (i/c),
Bajali