



অসম চৰকাৰ

GOVERNMENT OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER ::: BAJALI  
MADAN RAUTA NAGAR, PATHSALA.  
E-mail: debajali@gmail.com Tel: 03666-295999

No. BJDV-106/2024/PE/34/107

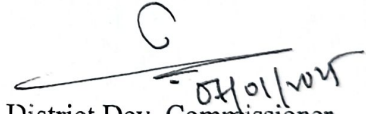
Dated: - 08/01/25

**SHORT NOTICE TENDER**

Sealed Tenders, affixing non-refundable court fee stamps of Rs. 8.25 (Rupees eight and paise twenty-five) only are invited from intending Presses/firms/suppliers for supply of items as specified in Annexure-A in connection with the ensuing Panchayat election 2024-25, subject to fulfillment of terms & conditions as mentioned below. Tenders will be received up to **02:30 P.M. of 18-01-2025** and will be opened on the same day i.e. **18-01-2025 at 03:00 P.M.** in the Office Chamber of the District Development Commissioner, Bajali in presence of bidders or their authorized representatives.

**Terms & Conditions-**

1. Rate should be quoted including GST and other taxes and valid for a period of one year from the date of opening of the tenders/quotations.
2. Bidder (s) must have the capacity to supply the item immediately considering the urgency of elections.
3. Payment is subject to satisfactory completion of the job. No advance payment will be made for the job.
4. Each firm shall submit photocopies of GST registration certificate, up-to-date trade license (valid till 01-03-2025), valid PAN Card, previous experience, if any along with tender paper.
5. The work may be allotted to one or more than one firms/suppliers depending upon the urgency of the work.
6. Preference will be given to bidders with previous experience of supply.
7. And any other conditions as deemed to be just, fit and proper at any point of time.
8. Authority reserves the right to accept or reject any or all quotations without assigning any reason thereof. In this regard, the decision of the Tender Committee will be final.
9. Payment against bills for supplied item will be considered for payment subject to availability of fund.
10. The payment against bills will be made through Bank A/C only. Hence, the suppliers should have operational Bank A/C in the name of the firm/bidder.
11. If the last date of filing quotations falls on Govt. holiday, then the same will be extended to next working day.

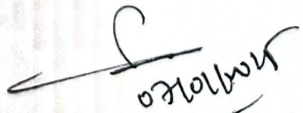
  
District Dev. Commissioner,  
Bajali

Dated:- 08/01/25

Memo No: - BJDV-106/2024/PE/34/107-A

Copy to:-

1. The Commissioner, Panchayat & Rural Development Department, Panjabari, Juripar, Guwahati-781037 for kind information.
2. The Secretary, Assam State Election Commission, Dispur, Guwahati-781006 for kind information.
3. The District Development Commissioner, Bajali and Nodal Officer, Panchayat Election 2025 for information and necessary action.
4. The Chief Executive Officer, Bajali Zilla Parishad, Bajali for information.
5. The Adcl District Commissioner (Election), Bajali for information and necessary action.
6. The Finance & Accounts Officer, DC's Office, Bajali for information.
7. The ADIO, NIC, Barpeta for information and necessary action. He is requested to upload in Bajali District web portal of this Short Tender Notice.
8. The DI&PRC, (i/c Bajali) for wide publicity of this Short Tender Notice.
9. Notice Board.

  
District Dev. Commissioner,  
Bajali

**Printing Items**

Sl. No	Items	Units	Units Rate including GST
1	Envelope with printing for EVM Papers (Blue colour) 16" x 12"	Per no.	
2	Envelope with printing for EVM Papers (White colour) 14" x 10"	Per no.	
3	Envelope with printing for EVM Papers (Yellow colour) 14" x 10"	Per no.	
4	Envelope with printing for EVM Papers (Yellow colour) 10" x 4.5"	Per no.	
5	Envelope with printing for EVM Papers (Brown colour) 10" x 4.5"	Per no.	
6	Envelope (Form 13 B) (White colour) 4" x 9"	Per no.	
7	Envelope (Form 13 C) (White colour) 4.75" x 11"	Per no.	
8	Coupon/Slip in A8 size	Per no.	
9	Coupon/Slip in A7 size	Per no.	
10	Register of Voter (Book form) A4 Size with cover page (10 entries per page x 35 sheets for 700 voters)	Per no.	
11	Sign boards (flex board) 10" x 8"	Per no.	
12	Register of Election Expenditure in A3 size, containing 100 pages in three parts [Part-A: white 40 pages, Part B: Pink 40 pages and Part-C: Yellow 20 pages]	Per book	
13	Shadow Observation Register in A3 containing 50 pages.	Per book	

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07/01/2024  
District Dev. Commissioner,  
Bajali A.