



অসম চৰকাৰ

GOVERNMENT OF ASSAM

জিলা আয়ুক্তৰ কাৰ্যালয়: বজালী

OFFICE OF THE DISTRICT COMMISSIONER: BAJALI

মদন-ৰাউতানগৰ, পাঠশালা ; MADAN RAUTA NAGAR, PATHSALA

E-mail: deo-bajali@nic.in

No: BJEL-05/2026/2

Date: 19th February, 2026, Bajali

Notice Inviting Tender

Sealed Tender affixing court fee stamp worth Rs.8.25 (Rupees Eight and Twenty-five paisa) only are invited from experienced catering firm/hotel/restaurant owners for supply of under mentioned food items in connection to the General Elections to the Assam Legislative Elections, 2026, which will be received by the under signed up to **02-03-2026, and will be opened on the same day at 3.00 P.M.** in the presence of the quotationers and members of the Procurement Committee in the office of the District Commissioner, Bajali.

SI No.	Name of the items	Quantity	Rate	Rate in Words
1	Tea (Including Cup)	a) Red	Per Cup	
		b) Black	Per Cup	
		c) Green	Per Cup	
		d) Milk	Per Cup	
2	Coffee (Including Cup)	a) Black	Per Cup	
		b) Milk	Per Cup	
		c) Cold Coffee	Per Cup	
3	Biscuit	a) Salted (100 Gram)	Per Pkt.	
		b) Sweet (100 Gram)	Per Pkt.	
		c) Digestive (100 Gram)	Per Pkt.	
4	Sweet	a) Rasgolla	Per No.	
		b) Lal mohan	Per No.	
		c) Bundia Laddu	Per No.	
		d) Sandesh	Per No.	
		e) Kalakand	Per No.	
		f) Kaju Barfi	Per No.	
		g) Gulabjamun	Per No.	
		h) Gurar Kalakand	Per No.	
5	Singra	Per No.		
6	Kachuri	Per No.		
7	Boiled Egg	Per No.		
8	Omlet (Single Egg)	Per Plate		
9	Chowmin	a) Veg	Per Plate	
		b) Chicken	Per Plate	
10	Maggi	Per Plate		
11	Roti	a) Tawa	Per Pc.	
		b) Tanduri	Per Pc.	
12	Dosa	a) Plain	Per Plate	
		b) Masala	Per Plate	
13	Naan	a) Plain	Per No.	
		b) Butter	Per No.	

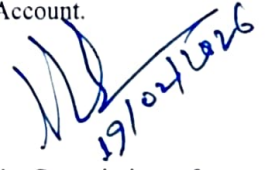
Sl No.	Name of the items	Quantity	Rate	Rate in Words
14	Paratha 1 pc & Chana Dal/ MuttorGhugni (Including Drinking water, Disposal Plate, Bowl & Spoon)	Per Plate		
15	Aloo Paratha 1 pc & Chana Dal/ MuttorGhugni (Including Drinking water, Disposal Plate, Bowl & Spoon)	Per Plate		
16	Puri 4 pcs & Chana Dal/ MuttorGhugni (Including Drinking water, Disposal Plate, Bowl & Spoon)	Per Plate		
17	Tawa Roti 2 pcs & Chana Dal/ MuttorGhugni (Including Drinking water, Disposal Plate, Bowl & Spoon)	Per Plate		
18	Refreshment Packet (2 pcs slice Bread, Butter/ Jam, 1 boiled Egg, 1 Banana, 1 Sweet) (Including Packing & Drinking Water)	Per Pkt.		
19	Cornflakes with milk	Per No.		
20	Fried Babycorn	Per Plate		
21	Sandwich	a) Veg	Per Plate	
		b) Chicken	Per Plate	
22	Pakoda	a) Veg	Per Plate	
		b) Aloo	Per Plate	
		c) Paneer	Per Plate	
		d) Chicken	Per Plate	
23	Rolls	a) Veg Roll	Per No.	
		b) Egg Roll	Per No.	
		c) Chicken Roll	Per No.	
24	Fried Rice	a) Veg	Per Plate	
		b) Egg	Per Plate	
		c) Chicken	Per Plate	
		d) Mutton	Per Plate	
25	Muglai	a) Veg	Per Plate	
		b) Egg	Per Plate	
		c) Chicken	Per Plate	
26	Pulao	a) Veg	Per Plate	
		b) Egg	Per Plate	
		c) Chicken	Per Plate	
27	Disposable	a) Cup	100 Nos.	
		b) Glass	100 Nos.	
		c) Tea Plate	100 Nos.	
		d) Meal Plate	100 Nos.	
28	Disposable Tissue Paper	100 Nos.		
29	Tandoori Chicken Full (8 Pcs)	Per Plate		
30	Vegetable meal (Aijong rice, Dal, Alu Dam, Mixed Sabji, Papad, Lemon and Salad per meal) (Including Drinking water, Disposable Plate & Bowl & Glass)	Per Plate		
31	Special Vegetarian meal (Rajbhoj/Basumati Rice, Dal, Spl Mixed Sabji, Papad, Lemon, Salad Curd and Sweet) (Including Drinking water, Disposable Plate & Bowl & Glass)	Per Plate		
32	Non-Vegetarian meal (Aijong rice, Dal, Aloo Dum, Mixed Sabji, Papad, Lemon and Salad per meal) (Including Drinking water, Disposable Plate & Bowl & Glass)	a) Egg Curry	Per Plate	
		b) Fish Curry	Per Plate	
		c) Broiler Chicken Curry	Per Plate	
		d) Chicken (Local) Curry	Per Plate	
		e) Mutton Curry	Per Plate	

Sl No.	Name of the items	Quantity	Rate	Rate in Words
33	Biryani	a) Veg	Per Plate	
		b) Mutton Paneer	Per Plate	
		c) Chicken	Per Plate	
		d) Mutton	Per Plate	
34	Mushroom Masala	Per Plate		
35	Package Drinking Water	a) 200 ml.	Per Bottle	
		b) 500 ml.	Per Bottle	
		c) 750 ml	Per Bottle	
		d) 1 Ltr.	Per Bottle	
		e) Water Jar 20 ltrs.	Per Jar	
36	Fruit	a) Apple	Per KG	
		b) Guava	Per KG	
		c) Pomegranate	Per KG	
		e) Dragon Fruit	Per KG	
		f) Mouchumbi	Per KG	
		g) Orange	Per KG	
		h) Grapes	Per KG	
		i) Grapes (Black)	Per KG	
		j) Banana(Malbhog)	Per Dozen	
		37	Dry Fruit	a) Pista 100gm Pkt.
b) Almond 100 gm Pkt.	100 Grams			
c) Walnuts 100 gm Pkt.	100 Grams			
d) Kismis	100 Grams			
e) Dates	100 Grams			
f) Kaju	Per KG			
g) Salted Fried Kaju	Per KG			
38	Cold Drinks	Per Bottle		
39	Lassi (300 ml)	Per Glass		
40	Juice (300 ml)	Per Glass		
41	Fruit Shake (300 ml)	Per Glass		
42	Coconut Water (300 ml)	Per Glass		
43	Curd	1 Ltr.		
44	ORS	Per Pouch		

Terms and Conditions:

- 1) The rates accepted will be treated as final till completion of the process of Assembly Election,2026, No alteration or modification of rate will be entertained for any reasons whatever rate should be quoted in figures as well as in words.
- 2) The successful bidder shall have to deposit Security Money amounting to Rs.20,000.00 (Rupees twenty thousand) only in the shape of call deposit duly pledged in favour of District Election Officer, Bajali. The bidder shall have to furnish below mention documents.
 - i) GST return for last 3 (three) financial year.
 - ii) FSSAI Registration.
 - iii) IT return for last 3 (three) financial year.
 - iv) PAN Card.
 - v) Experience Certificate (If any).
- 3) The selected Hotel/Traders/Farms/Caterer will have to supply all food and refreshment items which must be fresh, wholesome, hygienic, and fit for human consumption, prepared in accordance with FSSAI regulations. For any complaint regarding the standard of the food items, the order will be treated as cancelled, and no payment will be made for such meals/refreshment/, or foods.
- 4) The successful bidder shall arrange all necessary personnel, kitchen utensils/ equipment, packaging, crockery, cutlery, and service items at its cost.

- 5) No additional bill for supply of Drinking water with any kind of meals will be submitted thereof.
- 6) The Hotel/Traders/Farms/Caterer owner will have to deliver and serve food items, engaging their own service personnel to all cells.
- 7) The Hotel/Traders/Farms/Caterer owner will have to supply food items as per specification laid down in the tender.
- 8) The Hotel/Traders/Farms/Caterer owner will not claim any extra payment for packaging cost & delivery charge. Packing and providing of any meal or light refreshment must be accompanied by the the supply of disposal glass, spoon, plate, napkin, etc. The transportation cost will be borne by the supplier, and no vehicle bill will be provided thereof.
- 9) The Hotel/Traders/Farms/Caterer owner will have to maintain proper time for breakfast, lunch, Tea and Dinner etc, as per the direction of the Officer In-Charge of the Refreshment Cell.
- 10) If the successful bidder fails to supply the refreshment/meals under the terms and conditions mentioned above the supply order will be treated as cancelled and the security money will be forfeited to the Govt.
- 11) The undersigned reserves the right to reject/accept any tender without assigning any reason thereof and does not bind himself to accept the lowest quoted rates.
- 12) The rate should be quoted inclusive of all sources of tax by the tenderer and on their letter heads in the format attached herewith.
- 13) The rates quoted that are significantly below reasonable market prices may be considered unrealistically low and can lead to justification requests, rejection of the bid, or disqualification at the discretion of the Procurement Committee.
- 14) No sub-contract will be allowed.
- 15) Payment will be made subject to the availability of funds under the adequate Head of Account.

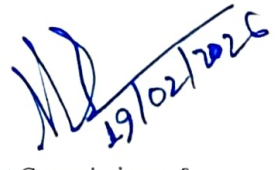

District Commissioner &
District Election Officer
Bajali

Date: 19th February, 2026, Bajali

Memo No.: BJEL-05/2026/2-A

Copy to:-

1. The Chief Electoral Officer Assam, Dispur for favour of kind information.
2. The Officer In-Charge of Refreshment Cell, AE – 2026, for information & necessary action.
3. The Election Officer, Bajali for information and necessary action.
4. The DIPRO Barpeta, with a request for wide publication through printand electronic media.
5. The DIO, NIC, Barpeta, for uploading in the Bajali District website.
6. Notice Board of Election Branch, Bajali.


District Commissioner &
District Election Officer
Bajali