



GOVERNMENT OF ASSAM
OFFICE OF THE SUB DIVISIONAL OFFICER (CIVIL) :: BAJALI
MADAN RAUTA NAGAR, PATHSALA
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E-69304/REV-13/233/2023-REV-BAJ/

Dated Bajali 12th July 2023

ADVERTISEMENT

In pursuance to Govt. Letter No. ECF No. 188350 No. DLR-11015 (11)/1/2022-ACC/ Dated 12/4/2022 from the Director of Land Record and Surveys etc. Rupnagar, Guwahati -32 applications are invited in the standard form as published in the Assam Gazette in Part-IX from the intending citizen as defined in Articles 5 & 6 of the Constitution of India and the intending candidates are to appear in Walk-in- interview on 19-07-2023 at 11.00 AM in the Conference Hall of Office of the Sub- Divisional Officer (Civil), Bajali for selection of 01 (one) consultant for a period of 12 (twelve) months only under the establishment of the Office of Sub- Divisional Officer (Civil), Bajali which may be extended further.

Name of Post	: Consultant, Integrated Land Record Management System (ILRMS)
No. of Post	: 01 (one) nos.
Educational Qualification	: M.Sc. (IT)/MCA/B-Tech/B. E in Computer Science or IT or Software Engineering from a recognized university
Experience	: At least 02 (two) years' experience in installation, configuration and administration of service on window and Linux platform.
Age	: The applicant should not be above 40 (forty) years of age on 01-01-2023 i.e. of the year of engagement.
Period of Engagement	: The initial engagement will be for a period of 12 (twelve) months only which can be extended up to 05 (five) years subject to successful review of performance.
Remuneration	: Rs 25,000/- (Rupees twenty five thousand) only per month up to 15% annual performance aligned raise from Financial Year 2023-24.

Duties & Responsibilities:

1. To provide system level support for multi user operating system, hardware and software tools including installation, configuration, maintenance and support of the systems.
2. To monitor the functioning of ILRMS at District/Sub Division/Revenue Circle/SRO level.
3. To organize at least 20 capacity building workshops during the financial year for the LR staff, to make them conversant in various modules of ILRMS particularly Bhu-Naksha, Dharitree, e-Panjeeyan, NOC and any other platform that may be developed in future.
4. To update the MIS for DILRMP in respect of all circle and DC Office.
5. To evolve an effective communication system with different stakeholders of ILRMS including data entry operators in the Circle and District.
6. To maintain database of all AMCs, warranties and service levels and report any deviation from the standardized norms.
7. To help the circles, sub divisions and district to raise and escalate the change request and technical issues through the appropriate platform either evolved by NIC or third party.
8. To assist Deputy Commissioner in uninterrupted functioning of interconnectivity of revenue eco-system.
9. To suggest and support for improvising the existing UI or process flow with a view to improve the User Experience (UX)

10. To perform any task specifically entrusted by Deputy Commissioner with a view to improve ILRMS.

Note:

1. Candidates are requested to bring all original Educational/Professional documents. Caste and Age proof certificate and attached Photostat copies of the same along with filled up standard form on the interview date.
2. Canvassing directly or indirectly will be liable for disqualification from the selection process.
3. Candidates will have to appear for interview at their own expenses and no TA/DA will be paid for the said purpose.
4. The recruitment/selection process can be cancelled/suspended/terminated by the District Administration due to any administrative or other reasons and without stating any reason thereof.
5. All intending candidates must report for Walk- in- interview within 09.30 AM to 11.00 AM on 19-07-2023 in the Conference Hall of the office of the undersigned and submit filled up standard form/Biodata/resume along with Photostat copies of all educational & professional documents and the interview will start from 11.00 AM onwards. No application will be received after 11.00 AM on the interview date.
6. It is to be noted that such engagement will not confer any right to the selected candidate for claim-up permanent engagement in the Government.

The selected candidate will have to make an agreement for contractual engagement of consultant for Integrated Land Record Management System.

Additional Deputy Commissioner (i/c)
Bajali

Memo E-69304/REV-13/233/2023-REV-BAJ/ Dated Bajali 12th July 2023
Copy to:

1. The Commissioner & Secretary to the Government of Assam, Revenue & D.M. Department, Dispur, Guwahati-06 for kind information.
2. The Director of Land Records and Surveys etc. Assam, for kind information.
3. The Director of Information and Public Relation, Guwahati. He is requested to publish the advertisement in two local newspapers (English & Assamese).
4. All Circle Officers under Bajali Sub-Division. They are requested to display the advertisement in their office notice board.
5. The DIO, NIC, Barpeta for uploading the advertisement in the district website.
6. The Nazir, O/o The Sub Divisional Officer (Civil), Bajali. He is requested to arrange the Conference hall as well as refreshments for the said purpose.
7. Office file.

e-signed/-

Additional Deputy Commissioner (i/c)
Bajali